

**EAST TROY COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting Minutes – January 26, 2015**

The East Troy Community School District Board met in regular session on January 26, 2015. The meeting was called to order by President, Ted Zess at 7:04 p.m. followed by the Pledge of Allegiance. Board members present were Steve Lambrechts, Martha Bresler, Dawn Buchholtz, and Ted Zess. Also present were Kathy Zwirgzdas, Amy Foszpancyk, administrators, four guests and one reporter. Also present were student representatives, Julia Kostopoulos and Monica Zoellner. Ted Zess read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

***IV. APPROVAL OF AGENDA AS POSTED***

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A motion was made by Dawn Buchholtz and seconded by Martha Bresler for approval of the agenda as posted. Motion carried unanimously.

***V. APPROVAL OF MINUTES ON JANUARY 19, 2015 SPECIAL BOARD MEETING***

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A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts to approve the minutes of the January 19, 2015 special Board meeting. Motion carried unanimously.

***VI. PUBLIC PARTICIPATION PER BOARD POLICY: NONE***

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Ted Zess read an email submitted by community member, Tim Griffin. Mr. Griffin's email addressed the process and timeline for filling the current Board vacancy and suggested that Mr. Mike Zei fill this seat.

***VII. ADMINISTRATIVE REPORTS***

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- A. District Administrator Report:
  - i. Recently attended WASB convention: Item tabled
  - ii. Referendum – making an informed decision: Item tabled
- B. Business Manager Report - 2<sup>nd</sup> Friday January enrollment count: Kathy Zwirgzdas reviewed the January enrollment numbers including open enrollment.
- C. Director of Instruction Report: No report submitted.
- D. Director of Special Education/District Assessment Coordinator: No report submitted.

- E. Student Representative Report – The East Troy High School Jazz Ensemble took 1<sup>st</sup> place and the Jazz Lab took 5<sup>th</sup> place at the LaCrosse Music Festival.
- F. School Board President’s Report: No report submitted

## ***VIII. FINANCIAL REPORT***

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A motion was made by Martha Bresler and seconded by Dawn Buchholtz for approval of December 2014 payments in the amount of \$1,472,022.33 and receipts in the amount of \$974,662.06 as reflected on the financial statements. Motion carried unanimously

## ***IX. DISCUSSION/ACTION ITEMS***

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- A. Curriculum Change (Course Proposal): A motion was made by Martha Bresler and seconded by Dawn Buchholtz to approve the Industrial Technology curriculum change as presented. Motion carried unanimously. A motion was made by Dawn Buchholtz and seconded by Ted Zess to approve the course name change as presented. Motion carried unanimously.
- B. Approval of High School Planning Guide: A motion was made by Dawn Buchholtz and seconded by Martha Bresler to approve the High School Planning Guide as presented. Motion carried unanimously.
- C. Choose Board of Canvassers for primary election in February: Board of Canvassing is scheduled for Friday, February 20, 2015 at noon at District Office. A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts to approve Mike Zei, Rick Penniston and Steve Lambrechts as the canvassers for the primary election. Motion carried unanimously.
- D. Staffing resignation: A motion was made by Dawn Buchholtz and seconded by Martha Bresler to approve the resignation as presented. Motion carried unanimously.
- E. Process/timeline for current board vacancy: A motion was made by Dawn Buchholtz to open nominations for the open board seat tonight, put in the newspaper on January 29<sup>th</sup>, close nominations on February 6<sup>th</sup> and interview candidates on February 9<sup>th</sup>. A motion was made by Ted Zess and seconded by Steve Lambrechts to open nominations for the open seat tonight, accept nominations until February 20<sup>th</sup> and interview candidates on February 23<sup>rd</sup>. Roll call vote: Steve Lambrechts, yes; Martha Bresler, abstain; Dawn Buchholtz, no; Ted Zess, yes. The motion did not carry. A motion was made by Ted Zess and seconded by Steve Lambrechts to accept nominations beginning tonight and to decide at the next meeting when the application window will close. The motion was amended by Ted Zess and seconded by Steve Lambrechts to accept

nominations beginning tonight, close on the 6<sup>th</sup> and decide how to proceed on the 9<sup>th</sup>. Roll call vote: Steve Lambrechts, yes; Martha Bresler, abstain; Dawn Buchholtz, yes; Ted Zess, yes. Motion carried.

- F. Teacher salary schedule presentation: Kathy Zwirgzdas presented information and documents relating to the proposed teacher salary schedule. The presentation included information relating to comparables, professional development points, the assumptions that the model was based upon, an example of how teacher placement on the new schedule is determined and an example of teacher movement through the schedule.
- G. Preliminary staffing proposals: Moved to executive session.
- H. Staff member request for leave of absence: Moved to executive session.
- I. Open enrollment exception request: Moved to executive session.

#### ***X. POLICY REVIEW AND DEVELOPMENT - NONE***

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#### ***XI. COMMUNICATIONS/ANNOUNCEMENTS***

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There is an expulsion hearing on Tuesday, January 27, 2015 at 6:00. The robotics team , ETREC, earned the Inspire Award at the Madison tournament.

#### ***XII. BOARD OF EDUCATION – FUTURE ITEMS - NONE***

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#### ***XIII. ADJOURN TO EXECUTIVE SESSION***

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A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts to adjourn to executive session for discussion of staffing proposals, staff member request of absence, and open enrollment exception request as provided under 19.85(1) (c), 19.85 (1) (f) and 118.125. Roll call: Steve Lambrechts, yes; Martha Bresler, yes; Dawn Buchholtz, yes; Ted Zess, yes. Motion carried unanimously. Meeting adjourned at 9:06 p.m.

#### ***XIV. RECONVENE TO OPEN SESSION***

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A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts to reconvene to open session. Roll call: Steve Lambrechts, yes; Martha Bresler, yes; Dawn Buchholtz, yes; Ted Zess, yes. Motion carried unanimously. Meeting reconvened to open session at 9:46 p.m. A motion was made by Ted Zess and seconded by Dawn Buchholtz to approve the leave of absence as presented. Motion carried unanimously. A motion was made by Ted Zess and seconded by Dawn Buchholtz to approve the open enrollment exceptions. Motion carried unanimously.

#### ***XV. ADJOURNMENT***

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A motion was made by Ted Zess and seconded by Dawn Buchholtz to adjourn. Motion carried unanimously. Meeting adjourned at 9:47 p.m.

Respectfully submitted,  
Steve Lambrechts